



City of Goddard

Your Home, Our Community!

P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the week of February 13th through February 20th
Date: February 13, 2017

Please find a brief overview of city operations for this week. If you have questions, please give me a call or e-mail.

Public Works Items of Note:

- Today's average water table depth is 36 feet.
- The work to locate the exact location of the water leaks around water wells #7 & #8 is planned to take the entirety of the week. Crews are currently working to repair the line around Water Well #8. What is believed to be the leak, has been identified and repaired. Work will then proceed in locating the leak(s) in and around Well #7. Please see the attached pictures at the conclusion of this report.
- Water supply line right-of-way maintenance between 183rd and 199th Streets will occur later this week as time allows.
- The standard daily and weekly checks will also occur on schedule.
- City Foreman Gary Medley is conducting his one-on-one meetings with the public works team to discuss personal and professional development, projects, concerns, and their ideas to improve service delivery to our neighbors.

Police & Public Safety Items of Note:

- Officers Lamar & Perez, and Sgt Circle visited with Oak Street Elementary after school program participants to discuss stranger danger, general safety awareness and answered questions from the children. The kids also received individual "tour" of police cruisers. Please see the attached photograph included at the end of this report. You can also check out the City's Facebook page on this event: <https://goo.gl/F6im46>
- Patrol Officer vacancy interviews are being conducted on Wednesday, February 15th and if needed additional follow-up and interviews will be conducted into the following week (February 20th through 24th).
- The police service is currently fielding 3.3 cases a day (last year the average daily count was 2.8) with 35 active cases in the investigation process. These are cases that require investigation and follow-up, should the trend continue, discussion on filling the detective position will be warranted. A future agenda item will be presented to review the process and time required to investigate the department's common case type. In

addition to City legal staff being present, we hope that an attorney from the district attorney's office to be present to answer questions on the process and time requirements.

Community Development Items of Note:

- One new housing permit was issued last week totaling \$170,855 valuation, \$19,648.32 in assessed valuation, and a permit fee of \$1,055, which will be split with Sedgwick County. There are currently six active code cases and look for additional cases to be reported in future reports as the weather warms.

Administrative Items of Note:

- The City has received notification from KDOT that the Kellogg & Barber intersection that would serve as direct access on Kellogg has been selected for funding with the state financing 100% of the project cost. The City is not obligated to participate and project authorization forms, including specific scope and funding details are pending. Once these items are received, the project will be presented as a future agenda item.
- A special meeting is planned for Monday, February 20th at 7pm to review and discuss executive recruiter submittals for the Chief of Police position. SGR and Springstead Waters Group (formerly, the Waters Group) has been contacted for the submittal of an RFP. Both representatives will be present in person or by telephone for a pre-arranged question and answer period.
- The Linear Park pavilion and splash pad will be presented for design approval and authorization at the Tuesday, February 21st regular City Council meeting.
- Last weekend (2/11 & 2/12), numerous complaints have been received at City Hall regarding the volume and duration of gunfire from area hunters in and around our municipal corporate limits. Current municipal code allows for hunting in the city. However, hunting is prohibited within 300 feet of a structure. A future agenda item will be presented for discussion before the next water fowl season.

UPCOMING MEETINGS & EVENTS:

- February 13th (Mon.) Library Board Meeting 7pm -- Library Commons
- February 13th (Mon.) Planning Commission Meeting 7pm – City Council Chambers
- February 16th (Thurs.) Park Board Meeting 6pm – City Council Chambers
- February 20th (Mon.) City Offices Closed in Observance of Presidents Day
- February 20th (Mon.) Special City Council Meeting 7pm – City Council Chambers
- February 28th (Tues.) Municipal Court Arraignment Docket
- March 6th (Mon.) Regular City Council Meeting 7pm – City Council Chambers

Respectfully Submitted,

Brian

Brian W. Silcott,
City Administrator





